To ensure your information is saved correctly, we recommend you save the form to your desktop before you start completing the required fields.



Treasured asset request

With this form you can:

- nominate one or more assets in your account to be classed as 'treasured', which means we will exclude them when deducting units to meet certain scheduled payments from your account (for example charges and ongoing adviser fees);
- request that we no longer treat an asset as treasured.

More information about treasured assets is in the Terms and Conditions.

We regularly update our forms; your financial adviser can confirm that this **September 2023** version is the latest by checking on our website *quilter.com*

Completing this form

- Tick/complete the form, as applicable, using BLOCK CAPITALS and blue or black ink. For dates, please use the format day/month/year.
- References in this form to we, us and Quilter mean Quilter Investment Platform Limited or Quilter Life & Pensions Limited.

Send your instructions as follows:

Email: send your scanned copy via PROMPT, our tool for uploading documents direct to us.
 For customers, visit: quilter.com/help-and-support/tools/promptcustomer/
 For advisers, visit: quilter.com/help-and-support/tools/new-prompt/
 Or email your scanned copy to ask@quilter.com

- Post: send the completed form to Quilter, SUNDERLAND, SR43 4JP

Timescales

- It can take up to 10 working days for your instruction to take effect. We will write to confirm the details of the assets you have chosen.

1. Your	details				
Full name	of investor				
Telephone	number				Email
► If applicab					
Account r	number >	Complete a sep	parate form for	each account	Customer Reference Account
ISA	JISA	CIA	CIB	CRA	A C -



2. Asset details

- Complete Part A with details of the assets you want us to treat as 'treasured'.
- Complete Part B with details of the assets you **no longer** want us to treat as 'treasured'.

Part A

- Note Any assets you list below will be treated as 'treasured'.
 - It is not possible to treasure all assets in your account or to treat a model or managed portfolio as treasured.
 - (ISA, JISA, CIA or CRA) If your account includes any Exchange Traded Instruments (ETIs), these will automatically be excluded from deductions to meet fees and charges so you do not need to list them here.
 - Where there are insufficient other assets to meet a charge or fee, the amount due will be held as a debit value. You, or your portfolio manager (as applicable) have 30 days from the date the charge is due to provide us with new instructions in order to clear the debit balance. If any of the debit balance remains outstanding after the 30-day notice period, we will sell units from all of your funds proportionally, based on the value of your account at the time of sale. More information is in your product Terms and Conditions.

Asset(s) to be treated as 'treasured'	Inc/Acc

Part B

-	- .		
Λ	Tote	_	An

y assets you list below will no longer be treated as 'treasured'.

This means that they will be included in deductions made to meet fees and charges.

Asset(s) NO LONGER to be treated as 'treasured'				

3. Authorisation and signature(s)

This authorisation is given by each account holder/authorised signatory, or the appointed Lead Account Holder where applicable.

- Please treat any assets listed in section 2 Part A as 'treasured', and as such exclude them from any deductions to meet adviser fees and charges due on the account detailed in section 1.
 - I understand that if there is insufficient in other assets to meet a fee or charge, the amount due will be held as a debit value on my account.
- Please treat any assets listed in section 2 Part B as not treasured, and as such include them in any deductions to meet adviser fees and charges due on the account detailed in section 1.
- This request supersedes any previous 'treasured asset' requests for the account detailed in section 1.

Signatures of inve	stors/authorised	signatories, (or	Lead Account Ho	older, where appl	licable).

Signature	Date	
Print full name	Capacity*	
Signature	Date	
Print full name	Capacity*	

Signature	Date				
Print full name	Capacity*				
Signature	Date				
Print full name	Capacity*				



quilter.com

Please be aware that calls and electronic communications may be recorded for monitoring, regulatory and training purposes and records are available for at least five years.

Quilter is the trading name of Quilter Investment Platform Limited which provides an Individual Savings Account (ISA), Junior ISA (JISA) and Collective Investment Account (CIA) and Quilter Life & Pensions Limited which provides a Collective Retirement Account (CRA) and Collective Investment Bond (CIB).

Quilter Investment Platform Limited and Quilter Life & Pensions Limited are registered in England and Wales under numbers 1680071 and 4163431 respectively.

Registered Office at Senator House, 85 Queen Victoria Street, London, EC4V 4AB, United Kingdom. Quilter Investment Platform Limited is authorised and regulated by the Financial Conduct Authority. Quilter Life & Pensions Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority. Their Financial Services register numbers are 165359 and 207977 respectively. VAT number 386 1301 59.

^{*} eg account holder, lead account holder, trustee, signatory