

Our ref: Sample

(Date)

# Sample copy

Dear (Salutation)

## CT UK Smaller Cap – fund closure

**Account number:**

**Your financial adviser:**

The CT UK Smaller Cap fund that you invest in as part of a model portfolio set up by your financial adviser is due to be closed from 13 June 2024.

We will be unable to accept new investments into the fund from 06 June 2024.

**Your financial adviser will take any action that needs to be taken and, if necessary, help to address any questions you may have.**

### How the fund closing will affect your account

- **Phasing and Rebalancing** – Any **phased investment** or **rebalancing** instructions using the fund will automatically continue. These will either buy units in your other assets proportionally, or go into cash, depending on how your adviser set up the model portfolio. Alternatively, we will update the instruction if your financial adviser provides a revised asset choice.
- **Direct Debits** – If you are paying into the fund by Direct Debit future payments will either buy units in your other assets proportionally, or go into cash, depending on how your adviser set up the model portfolio. Alternatively, we will update the instruction if your financial adviser provides a revised asset choice.

Cash may not be suitable for your long-term investment needs. If you're happy for the amount to stay in cash, you don't need to do anything. Your financial adviser will take any action that needs to be taken and help to answer any questions you may have.

### Capital gains tax – Collective Investment Account only

If you choose to sell or switch your holdings, this is a disposal for capital gains tax purposes. Please speak to your financial adviser to understand how this may affect you.

### The cost of the closure

The costs associated with the closure will be borne by the fund and are estimated to be approximately 0.17% of the fund value.

### Why the fund manager is closing the fund

Columbia Threadneedle Fund Management Ltd believe the closure of the fund is in the best interests of shareholders as it has experienced a continuing decline in assets and failed to attract significant new investment during the last five years. They now consider this is likely to negatively impact both the performance and the costs of operating the fund. For these reasons, it is unlikely that the fund will attract new investors in the future.

Without additional investment, the fund will become unviable as the decreasing size will make the fund difficult to run efficiently. Furthermore, the charges clients pay, known as the "Ongoing Charges Figure", will increase. On this basis, they believe the closure of the fund is in the best interests of shareholders.

If you have any questions about this letter, please speak to your financial adviser who will be able to help you. Alternatively, you can call or email us using the details shown and we will be happy to help. Our Customer Service Centre is open 8:30am – 5:30pm, Monday to Friday.

Yours sincerely

A handwritten signature in black ink that reads "Callum Earl". The signature is written in a cursive, flowing style.

**Callum Earl**

*Head of Customer Operations*